

## REGISTRAR'S OFFICE REQUEST FOR VERIFICATION OF ENROLLMENT/DEGREE

- Complete the information below. Requests will be processed within 5-10 business days
- There is no charge for enrollment/degree verification.

Signature: Office of the Registrar

If the student is currently enrolled, their student status is based on their registration in the semester indicated below. If the
student is indicated as intending to enroll, their student status is based on the fact that the student has been accepted to
Pacific Oaks and is expected to be an incoming student for the semester stated below. For students who intend to enroll, a
verification of their enrollment status can be provided after the Add/Drop period for the semester of entry has passed.

Type of verification requested: □Current semester enrollment □Entire enrollment history □Degree completion Other (explain) Please print legibly: Last Name First Name Email Address: Student ID number (use SS# if you were a student prior to 1986) Current Street Address Zip City/State Home/Cell phone First Term at Pacific Oaks Most Recent Term at Pacific Oaks If applicable, date of degree completion: Mail/Fax my verification to: Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_ COURSE OF STUDY: DEGREE: ACADEMIC PROGRAM: **ENROLLMENT:** ☐ STUDENT IS CURRENTLY ENROLLED ☐ STUDENT INTENDS TO ENROLL **ENROLLMENT STATUS:** ☐ Full Time ☐ At Least Half Time ☐ Less than Half Time ☐ Graduated YEAR: SEMESTER START DATE: \_\_\_\_ SEMESTER END DATE: \_\_\_\_ THE ABOVE INFORMATION HAS BEEN PROVIDED BY THE OFFICE OF THE REGISTRAR AT THE REQUEST OF THE STUDENT NAMED ABOVE. IF ADDITIONAL INFORMATION OR CLARIFICATION IS REQUIRED PLEASE CONTACT THIS OFFICE USING THE INFORMATION ABOVE.

Date

Revised: 06/2023